



VILLAGE OF SILVERTON

AGENDA

SPECIAL MEETING OF COUNCIL TO BE HELD

April 30, 2019

COUNCIL CHAMBERS – VILLAGE OFFICE – 421 LAKE AVE.

4:30 PM

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. ADOPTION OF THE MINUTES

None at this time.

F. DELEGATIONS AND PETITIONS

None at this time.

G. UNFINISHED BUSINESS/BUSINESS ARISING

None at this time.

H. NEW BUSINESS

1. CIP – APP funding allocation recommendation

Recommendation:

Refer to Council agenda package.

I. CORRESPONDENCE FOR INFORMATION

None at this time.

J. COUNCIL REPORTS

None at this time.

K. ADMINISTRATION REPORTS

None at this time.

L. BYLAWS AND POLICY

1. 2019 Public Budget Presentation

2. 2019 – 2023 Five Year Financial Plan Bylaw No. 510 – 2019

Recommendation:

That Village of Silverton Council give Bylaw No. 510 – 2019 First Reading
That Village of Silverton Council give Bylaw No. 510 – 2019 Second Reading
That Village of Silverton Council give Bylaw No. 510 – 2019 Third Reading

3. 2019 Tax Rate Bylaw No. 511 - 2019

Recommendation:

That Village of Silverton Council give Bylaw No. 511 – 2019 First Reading
That Village of Silverton Council give Bylaw No. 511 – 2019 Second Reading
That Village of Silverton Council give Bylaw No. 511 – 2019 Third Reading

M. PUBLIC INPUT PERIOD/PRESS

Terms of reference as per the Procedure Bylaw include;

- The maximum time allotted is two (2) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

N. IN CAMERA MEETING:

None at this time.

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

None at this time.

P. ADJOURNMENT

2019 CIP Council Input Meeting						
SILVERTON - APRIL 2019						
Area	Registered Applicant/ Organization Legal Name	Project Title	Total Requested from CIP/AAP	Funding Requested from Silverton	Funding Granted	
1	Silverton-Initiatives	FibreFeelia Fest	FibreFeelia Fest 2019	\$ 4,150.00	\$ 2,000.00	
2	Silverton-Initiatives	Harvest Share	Harvest Share	\$ 4,999.00	\$ 1,999.00	
3	Silverton-Initiatives	Healthy Community Society of the North Slocan Valley	North Slocan Food Program 2019-20	\$ 12,800.00	\$ 5,900.00	
4	Silverton-Initiatives	Kootenay Adaptive Sport Association	Adaptive equipment Rental Program	\$ 22,030.00	\$ 1,000.00	
5	Silverton-Initiatives	Kootenay Boundary Regional Hospital Health Foundation	The Surgical Services Project	\$ 30,000.00	\$ 500.00	
6	Silverton-Initiatives	Lucerne Association for Community Education (LACE)	Sanding and refinishing the Bosun Hall wooden floor	\$ 4,000.00	\$ 1,000.00	
7	Silverton-Initiatives	Nelson CARES	Stepping Stones Kitchen	\$ 18,248.00	\$ 500.00	
8	Silverton-Initiatives	New Denver and Area Youth Centre Society	New Denver Youth Network/The Outlet- Administrative Coordination and Support	\$ 7,370.00	\$ 2,800.00	
9	Silverton-Initiatives	Silverton Community Club	Pyrotechnics Licences for individuals taking fireworks course	\$ 500.00	\$ 200.00	
10	Silverton-Initiatives	Silverton Community Club	Silverton July 1st celebrations	\$ 2,000.00	\$ 1,000.00	
11	Silverton-Initiatives	Slocan District Chamber of Commerce	Chamber Welcome Baskets	\$ 500.00	\$ 150.00	
12	Silverton-Initiatives	Slocan Integral Forestry Cooperative	Silverton Landscape Level Wildfire Protection Plan	\$ 1,950.00	\$ 1,950.00	
13	Silverton-Initiatives	Slocan Lake Early Learning Society	SLELS Playground upgrades at LESS	\$ 6,532.96	\$ 2,500.00	
14	Silverton-Initiatives	Slocan Lake Garden Society (SLGS)	Kohan Reflection Garden Pond Repair Project	\$ 2,590.00	\$ 300.00	
15	Silverton-Initiatives	Slocan Lake Golf Club	Slocan Lake Golf Club 2019 Improvements and Upgrades	\$ 37,436.00	\$ 10,000.00	
16	Silverton-Initiatives	Slocan Lake Stewardship Society	Silverton Creek Watershed Cumulative Effects Study	\$ 5,000.00	\$ 5,000.00	
17	Silverton-Initiatives	Slocan Solutions Society	Automatic External Defibrillator for Silverton location	\$ 1,950.00	\$ 1,950.00	
18	Silverton-Initiatives	Slocan Solutions Society	Convergence Writers' Weekend	\$ 2,000.00	\$ 750.00	
19	Silverton-Initiatives	South Kootenay Lake Community Services Society	Venue Rental for Tour Theatrical Double Bill	\$ 2,185.00	\$ 230.00	
20	Silverton-Initiatives	The North Valley Mountain Film Festival Committee	The North Valley Mountain Film Festival	\$ 4,999.00	\$ 2,000.00	
SUBTOTAL				\$171,239.96	\$ 41,729.00	0.00
Funds Available			\$ 35,864.00			
Funds Remaining			\$ 35,864.00			

RECOMMENDATION:

That the Village of Silverton Council approve the above funding allocations for the 2019 CIP-APP funding program;
AND FURTHER that the approved funding allocations be forwarded to the RDCK Board for approval.

THE CORPORATION OF THE VILLAGE OF SILVERTON
BYLAW NO. 510 - 2019

BEING A BYLAW TO ADOPT A FIVE-YEAR FINANCIAL PLAN FOR THE YEARS
2019-2023

WHEREAS the *Community Charter* requires Municipal Councils to annually prepare and adopt, by Bylaw, a five-year financial plan; AND

WHEREAS the Council of the Corporation of the Village of Silverton has reviewed, prepared and solicited public input on the attached five-year financial plan;

NOW THEREFORE the Council of The Corporation of the Village of Silverton in open meeting assembled, enacts as follows:

1. Schedule "A" attached to and forming part of this Bylaw is hereby adopted as the Financial Plan for the Village of Silverton for the five-year period starting January 1, 2019.
2. Schedule "B" attached to and forming part of this Bylaw is hereby adopted as the Revenue Policy Disclosure Requirement for the five-year period starting January 1, 2019.
3. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
4. Bylaw #505 and the amendments thereto are hereby repealed.
5. This Bylaw shall come into full force and effect on the final adoption thereof.
6. This Bylaw may be cited, for all purposes, as the "**Financial Plan (2019-2023) Bylaw No. 510 - 2019**".

READ A FIRST TIME the 30th day of April, 2019

READ A SECOND TIME the 30th day of April, 2019

READ A THIRD TIME the 30th day of April, 2019

FINALLY PASSED AND ADOPTED the day of , 2019

Mayor

CAO/Corporate Officer

**2019-2023 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

REVENUES	Plan 2019	Plan 2020	Plan 2021	Plan 2022	Plan 2023
Property Taxation	162,223	165,318	168,474	171,694	174,978
Sale of services	54,150	54,150	54,150	54,150	54,150
Other revenue own sources	23,760	23,760	23,760	23,760	23,760
Investment income	1,500	1,500	1,500	1,500	1,500
Grants - unconditional	291,000	291,000	291,000	291,000	291,000
Grants - conditional	362,274	78,000	81,000	81,000	81,000
Water: User Fees	84,800	87,320	89,916	92,589	95,343
Collections for Other Agencies	206,816	208,884	210,973	213,083	215,214
Total Consolidated Revenues	1,186,523	909,932	920,773	928,776	936,945

**2019-2023 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

<u>EXPENSES</u>	Plan 2019	Plan 2020	Plan 2021	Plan 2022	Plan 2023
General Government	257,306	241,700	242,500	247,900	245,200
Protective Services	271,969	72,700	73,200	72,800	76,300
Transportation Services	169,530	132,789	133,637	135,214	136,720
Environmental health services	23,744	24,049	24,860	25,177	25,501
Recreation and cultural services	49,700	48,900	45,700	45,700	46,800
Payments to Other Agencies	206,816	208,884	210,973	213,083	215,214
Total General Operations	979,065	729,022	730,870	739,874	745,735
Water Operations	54,929	50,095	54,671	51,256	51,851
Total Operations	1,033,994	779,117	785,541	791,130	797,586
Amortization	116,690	117,857	119,036	120,226	121,428
Surplus (deficit)	35,839	12,958	16,196	17,420	17,931
Add back:					
Amortization	116,690	117,857	119,036	120,226	121,428
Capital Expenditures					
General	111,000	-	26,000	-	-
Water	-	35,000	40,000	40,000	40,000
Total Capital Expenditures	111,000	35,000	66,000	40,000	40,000
Transfer to / from Reserves					
Transfer to General Reserves	33,074	93,000	70,000	96,000	96,000
Transfer from General Reserves	(10,000)	-	-	-	-
Transfer to Utility Reserves	29,871	2,225	-	1,333	3,492
Transfer from Utility Reserves	-	-	(4,755)	-	-
Total Transfer to (from) Reserves	52,945	95,225	65,245	97,333	99,492
Transfers to (from) operating surplus	(11,416)	590	3,987	313	(133)
Financial Plan Balance	-	-	-	-	-

**2019-2023 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

CAPITAL FUNDS

COMPONENTS	Plan 2019	Plan 2020	Plan 2021	Plan 2022	Plan 2023
Sources of Funds					
Community Works Grant	93,000	-	26,000	-	-
Water Operating fund	-	35,000	35,245	40,000	40,000
Utility Reserves	-	-	4,755	-	-
Other Reserves	10,000	-	-	-	-
Donations/other funding sources	8,000	-	-	-	-
Government Grants	-	-	-	-	-
Total Sources	111,000	35,000	66,000	40,000	40,000
Expenditures					
General	111,000	-	26,000	-	-
Water	-	35,000	40,000	40,000	40,000
Total Expenditures	111,000	35,000	66,000	40,000	40,000

SCHEDULE "B" – 2019-2023 Five Year Financial Plan

Revenue Policy:

The revenue policy will provide direction on how Council chooses to fund the expenditures of the Village, distribute property taxes among the property classes and use permissive tax exemptions.

Revenue Sources

Table 1

Revenue Source	% of Total Revenue
Property Tax and Parcel Tax	16%
User fees	9%
Sale of Services	5%
Other Revenue	3%
Unconditional Grants	29%
Conditional Grants	37%
Transfers From Own Reserves/Funds	1%
Total	100%

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2019.

Grants also provide a source of revenue to the municipality. Sales of service and Utility User Fees provide revenue for the municipality on a user-pay basis.

Policy:

Council is committed to examining economic development opportunities and investigating alternative revenue sources in order to reduce historical reliance on property taxes to fund municipal services. The operation of the water utility, and solid waste collection and disposal are self-funded through user fees.

Objectives:

- To maximize a user-pay cost structure wherever possible.
- To maximize the use of grant funding for infrastructure and service upgrades.

Proportion of Taxes Allocated to Classes

Policy:

It is the policy of Council to preserve and maintain the existing equity between assessment classes.

Proportion of taxation among property classes:

Residential (1)	85%
Business (6)	15%
TOTAL	100%

Council's practice has been to maintain the proportionate relationship among the different classes. The intention is to maintain the Village's small-town character while at the same time encouraging and promoting new residential development.

The Village has limited ability to significantly alter the proportion of revenue from different property classes.

Objective:

- To maintain the current tax distribution of property tax value among the property classes.

Permissive Tax Exemptions

Council provides permissive tax exemptions to not-for-profit organizations that form a valuable part of the community. These include religious institutions and the community services society.

Policy:

Council will continue to support local not-for-profit organizations that provide benefits to the community as a whole and are eligible under the Community Charter through permissive tax exemptions.

Objective:

To provide permissive tax exemptions to not-for-profit organizations that benefits the overall well-being of the community.

THE CORPORATION OF THE VILLAGE OF SILVERTON

BYLAW NO. 511 - 2019

A BYLAW TO LEVY TAXES FOR MUNICIPAL, HOSPITAL AND REGIONAL DISTRICT PURPOSES FOR THE YEAR 2019

WHEREAS the Community Charter requires Municipal Councils, on or before May 15 of each year, to adopt a bylaw to impose property value taxes by establishing tax rates, for the municipal revenue proposed to be raised for the year from property taxes as provided in the financial plan and for amounts to be collected for the year by means of rates established by the municipality to meet its obligations to other local governments or public bodies;

NOW THEREFORE the Council of the Village of Silvertown, in open meeting assembled, ENACTS AS FOLLOWS:

TAX RATES

- 1. The following property value tax rates are hereby imposed and levied for the year 2019:
a) For all lawful GENERAL purposes of the municipality on the value of land and improvements taxable for general municipal purposes rates appearing in column "A" of the Schedule attached to and forming part of this bylaw.
b) For HOSPITAL purposes on the value of land and improvements taxable for West Kootenay Boundary Regional Hospital District purposes, rates in column "B" of the Schedule attached to and forming part of this bylaw.
c) For the purposes of the REGIONAL DISTRICT OF CENTRAL KOOTENAY on the value of land and improvements taxable for regional hospital district purposes, rates appearing in column "C" of the Schedule attached to and forming part of this bylaw.
2. The Collector shall add ten percent (10%) penalty to all current taxes or rates remaining unpaid after July 2, 2019, and interest to unpaid arrears and delinquent property taxes as outlined in Sections 245 and 246 of the Community Charter.
3. The minimum amount of taxation upon a parcel of real property shall be One (\$1.00) Dollar.
4. This Bylaw be cited for all purposes as the "Annual Tax Rate Bylaw No. 511 - 2019."

READ A FIRST TIME the 30th day of April, 2019.
READ A SECOND TIME the 30th day of April, 2019.
READ A THIRD TIME the 30th day of April, 2019.

FINALLY PASSED AND ADOPTED the ___ day of _____, 2019.

Mayor

Chief Administrative Officer

THE CORPORATION OF THE VILLAGE OF SILVERTON

BYLAW NO. 511 - 2019

**SCHEDULE
2019 TAX RATES**

(Dollars of tax per \$1,000 of taxable assessed value)

	A	B	C
PROPERTY CLASS	General Municipal	West Kootenay Boundary Hospital	Regional District
1. Residential	2.9957	.2606	1.0216
2. Utility	40.0000	.9121	3.5756
6. Business	6.5306	.6385	2.5029